

COVINA-VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
Minutes - Regular Meeting
February 11, 2024

Meeting was called to order by the presiding officer, Mrs. Reyes-Aceytuno, at 4:45 p.m.

Members present: Elizabeth Reyes-Aceytuno, President
David Bonilla, Vice President
Sonia Frasquillo, Member

Others present: Michele Doll, Assistant Superintendent, Personnel Services
Brock Jacobsen, Director, Personnel Services

Adoption of Agenda

Motion by Mrs. Frasquillo seconded by Mr. Bonilla and unanimously carried, that the agenda be approved.

Approval of Minutes

Motion by Mr. Bonilla, seconded by Mrs. Frasquillo and unanimously carried, that the minutes for the regular meeting of January 14, 2024, be approved.

Director's Report

Mr. Jacobsen provided updates on personnel changes for January, reporting nine resignations/retirements and ten new hires.

The Classified Employees of the Month for January were:

- Joe Veazey, Senior Custodian at Northview High School (employed since 1990)
 - Yesy Reyes, School Family Community Liaison at Cypress Elementary (employed since 2021)
- Both were recognized for their dedication and pride in their roles.

Mr. Jacobsen briefly introduced the 2025-2026 Personnel Commission Budget, with further details to be discussed in March.

The District met with CSEA on February 7 to review a proposed job description for Instructional Aide - Bilingual, which will return for Commission review in March.

Personnel is collaborating with CSEA to develop a classified professional development calendar for future implementation.

The Personnel Commission Rules and Regulations subcommittee met on February 7 and will continue scheduling sessions to refine district-specific regulations.

Commission Members' Comments

Mrs. Aceytuno-Reyes attended the first Rules & Regulations Sub-Committee meeting and expressed her interest in establishing clear and effective regulations for Covina-Valley. Additionally, she attended the Reopening of South Hills High School's Library, showing her support for school resources and student enrichment.

Mr. Bonilla commended Joe Veazey on his nomination for Employee of the Month, noting that he has had the privilege of working with him for many years.

Adjournment

Motion by Mrs. Frasquillo, seconded by Mr. Bonilla and unanimously carried to adjourn the meeting at 4:56 p.m.

President

Vice President